

# Meta Remodeling Awards 2018

A Remodeling Awards Program Sponsored by NARI of Silicon Valley

There are some changes to NARI Silicon Valley's Meta Awards this year, most notably the addition of landscaping, basement, green, and universal design categories. Please read these FAQ's carefully as they shed light on the changes and resulting new processes. If you have additional questions or clarifications, please email the Chapter Administrator, Tonia Forbus or Meta Chair, Hany Louis at [info@narisv.org](mailto:info@narisv.org).

## 1. When is this year's deadline?

The deadline to submit your Meta Award entries is Monday, October 1, 2018.

## 2. How do I enter in the Meta Awards?

To enter in the awards program, visit the NARI Silicon Valley online entry portal at: <https://nari.secure-platform.com/a/organizations/R7SV/home>. **Enter your Login ID (member profile email) and NARI National password. See website on what to do if forget password.** Follow the prompts and upload your forms, enter information relevant to your project, upload your project in a PDF format, and upload your jpeg/jpg images. Then you will be prompted to pay for your entry.

The chapter offers helpful guidance materials from tutorial videos to step-by-step screenshot instructions found on the 2018 Meta Awards Rules & Forms page.

## 3. How do I make my entry on a computer?

We require that you use our templates provided with the user-friendly tool of **Microsoft Word\***, **PowerPoint, or Publisher to put your information all in one file**. You are welcome to modify the orientation of the layout from Portrait to Landscape to best suit your needs. **The cover page (first page) template offered by chapter MUST be used**. When you are satisfied with your work, **be sure to save as a PDF** and not as the file format for the program you are using.

\*When ready to save your Word template, make sure your completed entry is set to final or no markup display so the instructional "Comments" fields to the right of the screen are not visible when save as PDF document.

There are many helpful online guides for using these programs. If you get stuck, try using Microsoft's help section, YouTube, or even do a Google search for "How do I do XYZ in PowerPoint?" for step-by-step instructions.

## 4. How do I get an entry number and how much does it cost?

Entry numbers will be automatically-generated from the online platform.

### Fees:

- \$125 for each individual entry/ Project Team Leader of a Team entry
- \$100 for additional Team Members (i.e. job collaborations from other NARI company members)
- Payment for all entries must be completed at the time of entry by project Team Leader. ***Fee reimbursement arrangements will need to be made between Team Members and the project Team Leader.***

NARI of Silicon Valley, P.O. Box 110400, Campbell, CA 95011 (408) 559-4996  
[info@narisv.org](mailto:info@narisv.org) [www.NARISv.org](http://www.NARISv.org)

## FREQUENTLY ASKED QUESTIONS

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- Entries can be paid for using PayPal or credit card via PayPal at the time of checkout or can submit a check payment\* payable to NARI Silicon Valley and mailed to the chapter's PO Box. See options at Checkout.

**\* NOTE:** Check payment via mail must be postmarked by 10/1/2018 or your presentation will not be included in the judging.

5. **Do I have to use a professional photographer to take the photos?**

Professional photos are not required, but better quality photographs show the most detail and give a better impression overall. Remember, you are trying to convince a panel of judges that your entry should be selected, so even if you don't use a professional, use the best quality photos possible, particularly for your "after" photos.

6. **Do I have to include "before" photos, or will "after" photos alone be sufficient?**

"Before" photos are required. It is not possible to see transformations if photographs of how the area looked prior to remodeling are not included. Get in the habit of taking "before" pictures at the beginning of every project, even if the space is just a shell. What began as an average project just might turn out to be your best work. Also, taking your "before" and "after" photos from the same angle helps the judges to see the project from the right perspective.

7. **What are the limitations to enhancing my photos?**

Any photo enhancement is limited to brightness, contrast, or sharpness. No items may be added or removed through photo enhancement techniques. Do not add or subtract items, or change the image in a way that may increase or decrease the value of the project.

\*\*Please inform your photographer of the above conditions, please notify the NARI office immediately if professional photographer's enhancements are made beyond your control.\*\*

8. **Where do I upload my images for each entry? e.g. photos, floor plans, and drawings**

You will be asked to upload your images twice as part of your entry process.

1. In your 2018 Meta Project Entry Sheet (**this is the only document that the judges will see**)
2. In the Image Upload section right below the Presentation Upload (**this will only be used by NARI National for promotions and for the Meta Awards slideshow**)

9. **Does the Photographers Release and Agreement and Awards Program Client Contractor Agreement need to be filled out for every entry?** Yes, the Photographers Release and Agreement and Awards Program Client Contractor Agreement needs to be completely filled out for all entries.

10. **How do I determine in which category to enter my project?**

Read the category criteria very carefully in the *2018 Categories* listing and don't forget to check out the specialty categories that are very broad and cover unusual types of projects. Also be sure to verify dollar amounts if applicable.

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## 11. Can I use NARI members from other Bay Area NARI chapters on my team?

Yes, but they must be current members in good standing with that chapter, and this will be verified. Also, a NARI Silicon Valley member must be the Team Leader on that entry.

## 12. Can I get help putting together my entry?

Yes! The NARI Office will offer 1-on-1 tutorials for a limited time to guide entrants through the online portal steps and to understand the assembly of their online submission(s). Email [info@narisv.org](mailto:info@narisv.org) to schedule an appointment. In addition, we offer step-by-step screen shot instructions and video tutorials.

## 13. How many NARI of Silicon Valley participation credits do I need to be eligible to enter in the Meta Awards?

A company entry must have at least one member of your company receive 3 credits, but if individual project team members want to be recognized on the award they will each need 3 participation credits. Credits are transferable to other company project staff within the same company (see [Meta Participation Credits Requirements document](#)). Credits must be attained from January 1, 2018 to October 1, 2018. **In other words, you must have completed this requirement for entry in the awards program! No late credits will be accepted.**

## 14. How do I recognize project team members within my company?

If company would like to specifically recognize internal project lead(s) on an award, you can enter the primary lead's contact information on the entry at the start of the submission and any *additional* internal team members can be listed on the "Other Organizations" page. Please know this is not the same as a team member and should not be entered in the "Team Member" fields as this will incur a separate charge for each entry as it meant for other/external NARI company members.

Remember to check the [Meta Participation Credits Requirements document](#) noted above.

**\*\*The CotY Awards does not allow for internal project members to be recognized for an award like we do on the chapter level, so if your Meta Awards entry has this content on the Other Organizations field, it will need to be removed before your CotY's second submission direct to National!\*\***

## 15. When will I be notified of my Meta score(s) and judges' feedback?

The NARI office will release the entries' scores and feedback some date between October 21 – October 27, 2018. An email notification will be sent to the primary contact noted on the submissions. Entrants will need to log into the Meta portal to retrieve the information.

## 16. How do I enter the CotY Awards for a chance at regional and national recognition?

Once the chapter judging is complete, the National Administrator will notify entrants of the availability to forward to National. This feature will only be available for entries that require no changes. Entries requiring additional editing will need to be submitted directly to National via a second submission\* and cannot roll-up.

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